



# Mira Loma High School Parent Organizations



## MLHS IBPO Meeting Minutes April 16, 2020 | Zoom

### Attendance:

#### IB PO Board Members

President: Sandra Caraway

Vice President: Hilary McLean

Secretary: Jennifer Z Lewis

VP Development: Christan Chittenden

Tanya Marguerite: Treasurer

#### Staff & faculty:

Principal - Lynne Tracy – Principal

IBMYP coordinator: Rachel Volzer

IB Diploma coordinator: Rochelle Jacks

#### Committee Chairs:

Hoods & Chords: Jessica Cheong

Churchill Liaison: Slavica M Gokul

Hospitality: Ritu Dayal

#### Others:

Sarah Geiger

1. **Sandra Caraway calls meeting to order at 6:30pm**
2. **Review / Approve February meeting minutes**
  - a. Motion made to approve February 2020 meeting minutes by Hilary McLean, seconded by Jennifer Z Lewis. Motion approved.
3. **Presidents Report** – Sandra Caraway
  - a. Stipend discussion.
  - b. Spring fund raising discussion. The group discussed, rather than fundraising for MLHS IB, to fundraise and donate to local charitable contributions with the end in mind to assist local families who are experiencing extra hardship at this time.
4. **Principals Report** – Lynne Tracey
  - a. Distance teaching / learning started this week and will continue through the end of the school year. Q3 ends this Friday (April 17).
  - b. Staff is working on coordinating an exchange of property. Students who have items owned by the school districts and /or who have items left on campus. Information on that will be forthcoming.
  - c. Lynne suggested that next year's IBPO group put as a early priority next fall to purchase another set of Chromebook at a cost of approximately \$10,000. Currently every single Chromebook has been loaned out and there are no assurances as to what condition they will be returned.
  - d. Lynne expressed concern that a lot of students have not checked in with any teachers.



# Mira Loma High School Parent Organizations



- e. Graduation discussion. How to honor seniors while complying with health guidelines.
  - f. Senior Awards will still take place, but it will look different. The current idea is to put together a packet for each senior with notes from teachers, coaches, etc. Lynne is looking for assistance in this effort. There are approximately 160 IB seniors (78 full diploma).
  - g. Construction of the science building is on target for a July 2020 completion date.
  - h. Next school year is Mira Loma's 60<sup>th</sup> anniversary. There was to be a Labor Day celebration. That is being evaluated.
- 5. IBMYP & IB Diploma Coordinator's Report – Rochelle Jacks / Rachel Volzer**
- a. IB Diploma Program
    - i. IB has cancelled exams worldwide.
    - ii. IB grade deadline is April 20<sup>th</sup>
  - b. IBMY report
    - i. Current enrollment for next year is at 180 which is approximately the same as this past year.
    - ii. The IB world fair is still on but virtually. Students are submitting this week. There will still be an IB score of 1-7
    - iii. Current freshman will be receiving information on the personal project on May 1<sup>st</sup>.
    - iv. IBMYP community service dates have been moved to June 1<sup>st</sup> but are still on.
    - v. Training discussion. Training scheduled for this summer has been cancelled. Next years budget for training will be higher due to the fact that this group of teachers is not able to attend due to Covid-19 cancellations.
- 6. Treasurer's Report – Tanya Marguerite**
- a. Bank balance is \$54,175.90
  - b. Still working on getting an auditor.
- 7. Committee Reports**
- Churchill Liaison: Lewis / Gokul
    - Distance learning schedule to begin April 20. Spring fundraiser is cancelled. Community service requirements waived.
  - Hoods and Cords: Juhi Lee
    - Revisit in May
  - Hospitality: Ritu Dayal
    - Group brainstorm. Ideas generated.
  - Senior Dinner: Hilary McLean
    - The event will be cancelled. If possible, deposit will be applied to next year. If not, it'll be refunded
  - Teacher Funding Requests:



## Mira Loma High School Parent Organizations



- March 6<sup>th</sup> Dr Frost made a request for \$475 for the teacher's resource book "IB history of the Americas". This was emailed to board members and approved March 6<sup>th</sup>.
- Webpage Liaison: Peeyush Day
  - Hoping to have website launched soon
- 8. Miscellaneous:
  - a. Looking for next year's board members. Spread the word!

Meeting adjourned at 7:53 pm

**Next IBPO Meeting May 20, 2020 on ZOOM**



# Mira Loma High School Parent Organizations



3/6/2020

Yahoo Mail - Re: Frost- teacher funding request

Re: Frost- teacher funding request

From: Sandra Caraway (sandra.caraway@yahoo.com)  
To: hilarymclean7@icloud.com; jenniferzlewis@gmail.com  
Cc: cakesister@gmail.com; dmathews@sanjuan.edu; ltracy@sanjuan.edu; rvolzer@sanjuan.edu; s.esparzahubbell@sanjuan.edu; tanya.kleinman@gmail.com  
Date: Friday, March 6, 2020, 04:11 PM PST

Motion Passes.

On Friday, March 6, 2020, 03:10:24 PM PST, Jennifer Zook Lewis <jenniferzlewis@gmail.com> wrote:

Aye

On Fri, Mar 6, 2020 at 2:04 PM Hilary McLean <hilarymclean7@icloud.com> wrote:

I vote aye!

Best,  
Hilary

On Mar 6, 2020, at 1:43 PM, Tanya Hill Kleinman <tanya.kleinman@gmail.com> wrote:

Sorry about the cut-off motion.

I make a motion that we approve the purchase of the resource book.

And my vote is aye

On Fri, Mar 6, 2020 at 1:02 PM Sandra Caraway <sandra.caraway@yahoo.com> wrote:

All those in favor?

Aye from me

On Friday, March 6, 2020, 12:57:11 PM PST, Christan Chittenden <cakesister@gmail.com> wrote:

I second the motion to approve. And vote aye.

On Fri, Mar 6, 2020 at 12:55 PM Tanya Hill Kleinman <tanya.kleinman@gmail.com> wrote:

I make a motion that

Tanya Marguerite (Hill Kleinman)  
(916) 764-9090

Sent from my iPhone

On Mar 6, 2020, at 12:47 PM, Sandra Caraway <sandra.caraway@yahoo.com> wrote:

3/6/2020

Yahoo Mail - Re: Frost- teacher funding request

Good afternoon all,

We have a teacher funding request from Mr. Frost for the teacher's resource book "IB history of the Americas". Saundra was kind enough to pass it over to us as a somewhat urgent request. Dave was able to look over the request said it is something that IB really needs, and the book has great value for the IB program at MLHS. The product can be view here: <https://teaching-point.net/product/ib-history-of-the-americas/>

The price is \$475 with shipping and contains the following:

- Introduction and Use of Materials
- Syllabus and Daily Pacing Guide and Comprehensive Daily Lesson Plans
- Daily Class Note Reference Copies (typically editable PowerPoints)
- Teacher Version of Student Activity Book or Lab Manual with Answers
- Assessments with Answers
- Assessments without answers
- Student Book without answers

Can we discuss, or motion and second for this request as it is time-sensitive?

Thank you!

<Frost funding request 030620.pdf>

Christan  
Typos courtesy of Siri and my iPhone

Tanya Marguerite (Hill Kleinman)  
(916) 764-9090 Cell/Text  
[tanya.kleinman@gmail.com](mailto:tanya.kleinman@gmail.com)

Jennifer Z. Lewis  
Transformation coach  
text: 503-349-2718